



**AOA**  
AUSTRALIAN  
ORTHOPAEDIC  
ASSOCIATION

## Assessment of CPD Activity

### Self-Assessment Checklist

*This checklist is a tool for members to use to assess the value, relevance and acceptability of CPD activities provided by external organisations that they are considering undertaking to contribute to their Continuing Professional Development activities, that are not accredited by the AOA.*

*Not all questions listed need to be answered in order to assess the value, relevance and/or acceptability of the activity.*

<b>Name of activity being assessed:</b>			
<b>CPD Year:</b>			
<b>Assessment Date:</b>			
Consider the following questions in relation to the activity you are considering undertaking to support your Continuing Professional Development plan:			Tick below where applicable:
<b>Learning Needs and Scope</b>			
Does the activity meet my learning needs (as documented in my Professional Development Learning Plan)?*			
Is the activity relevant to my current or intended scope of practice? Note: At least 50% of your CPD must be directly linked to your Areas of Practice.			
<b>Program Requirements</b>			
Does the activity fall within at least one of the program level requirement activity types below?*			
Reviewing Performance		Measuring Outcomes	Educational Activities
*Activities that fall outside the program level requirement of Reviewing Performance, Measuring Outcomes, or Educational Activities would not be considered acceptable or relevant.			
Does the activity fall within at least one CAPE Activity category?			
Culturally Safe Practice		Addressing Health Inequities	Professionalism Ethical Practice
<b>Impact and Evidence</b>			
Can I reasonably expect the activity to contribute to improved patient outcomes?			
Are activities involving research using peer-reviewed resources?			
<b>If the CPD Activity is an Educational Activity:</b>			
Was the <b>course content</b> developed by appropriately qualified subject matter experts or is the learning activity provided by a professional educational body?			
Are there <b>defined learning objectives</b> and outcomes that are relevant to the orthopaedic scope of practice and based on sound educational and clinical principles?			
Are <b>facilitators appropriately qualified</b> and equipped to deliver the content?			
Have any <b>conflicts of interest</b> been declared and appropriately managed?			
Does course content and structure contravene any AOA policies, including the <a href="#">Code of Conduct</a> (including the <a href="#">AOA Position Statement on Interaction with Medical Industry 2020</a> ) and <a href="#">Ethical Framework</a> )?			
Does the activity provide at least one hour of <b>educational value</b> ?			
Are any <b>assessments linked to the learning objectives</b> and outcomes?			
Is any <b>funding or sponsorship associated with the event disclosed</b> , including financial or other inducements offered to participants. Do <b>industry activities comply</b> with the <a href="#">AOA Position Statement on Interaction with Medical Industry 2020</a> ).			
Are participants provided with <b>evidence of completion</b> ?			