

Australian Orthopaedic Association CPD Committee

2026 Continuing Professional Development (CPD) Random Audit Process

Annual Random Audit

In line with the CPD requirements of the:

- Australian Health Practitioner Regulation Agency (AHPRA),
- Australian Medical Council (AMC), and
- Royal Australasian College of Surgeons (RACS),

and in accordance with the AOA *CPD Participation and Compliance Policy*, AOA has resolved to randomly select 5% of program participants annually for verification of CPD activity. Note that previous selection for audit at any time in the past no longer exempts a member from selection in any given year.

Members randomly selected for audit must verify their CPD activity up to the minimum annual requirement (as defined in the *CPD Participation and Compliance Policy*) by providing documentation as evidence of the activities recorded through CPD Online.

The Audit process will review the selected members' CPD record and consider the following questions:

Did the audited member:

- Complete a Learning Plan?
- Claim the minimum number of hours of activity in Reviewing Performance and Measuring Outcomes?
- Demonstrate compliance with ANZASM and AOANJRR data review (as appropriate for their scope of practice)?
- Claim the minimum number of hours of activity in Educational Activities?
- Correctly verify their CPD claim?
- Correctly record their CPD activities?
- Complete a Reflection?
- Meet the minimum CPD Requirements?

Were the activities claimed valuable, relevant and acceptable (as per the Framework for assessing and recognising CPD Activities)?

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