

AOA Transition to Practice Accredited Fellowships Fact Sheet

This fact sheet provides information regarding Transition to Practice (TTP) accredited fellowship positions including eligibility, time-frames and the approval process for application.

TTP Accredited Fellowship Position Information

- As outlined in the AOA Training Handbook, completion of a Transition to Practice accredited fellowship position will be a special arrangement.
- TTP Accredited Fellowship positions **will be considered on a case-by-case basis** with consideration for:
 - the educational benefit and value for the trainee; and
 - The needs of the community (e.g. rural location, paediatrics, spine, hand, tumour); as well as
 - the capacity of the site to support the trainee.
- Only AOA Accredited Fellowships in Australia will be considered.
- Preference will be given to positions with a strong link to AOA 21 Training.
- Trainees applying for a TTP Accredited Fellowship position will need to submit their TTP Learning Plan **at least 6 months prior to expected progression to TTP** i.e. prior to the August Regional Training Committee (RTC) and Stage Review Panel (SRP) meetings).
- Applications for TTP Accredited Fellowship positions for the following year should be received by no later than August in the preceding year in order to be considered in line with training site allocations (i.e. for a TTP Accredited Fellowship position in Term 1 or Term 2 2025, application should be submitted by August 2024).
- Trainees cannot be approved for a TTP Accredited Fellowship position until after they have passed the Fellowship Exam
- Trainees presenting to the second sitting of the Fellowship Exam and/or November SRP meeting **will not be eligible** to apply for a Transition to Practice Fellowship position commencing in February of the following year.
- Approval of TTP Accredited Fellowship positions will be at the absolute discretion of the relevant Regional Training Committee.
- Where a TTP Accredited Fellowship position is approved, **all other Transition to Practice Training program requirements** (including feedback entries, TTP learning modules and progress reviews) **will still apply**.
- TTP trainees are NOT consultants and do not have specialist status. They remain trainees until their completion of training.
- Where a TTP trainee is approved to fill a TTP Accredited Fellowship position, the trainee will no longer occupy a training post. The TTP trainee will fill the approved Fellowship position. No one else can participate in the accredited Fellowship concurrently.
- A TTP Accredited Fellowship position can only be considered for a trainee's final allocation. After taking on a TTP Accredited Fellowship position, a trainee cannot return to a training post.

To be considered for a TTP Accredited Fellowship position, trainees must:

- Have passed the Fellowship Exam
- Be on track to complete all other training program requirements of Core Orthopaedics
- Submit and receive approval of their Transition to Practice Learning Plan **at least 6 months prior to expected progression to TTP**, i.e. prior to the August Regional Training Committee (RTC) and Stage Review Panel (SRP) meetings).

What should the TTP Learning Plan include?

The TTP Learning Plan must include:

- Details of employment arrangements for the 12-month Transition to Practice period including any time proposed in an AOA Accredited Fellowship position.
- A letter of support from the proposed Accredited Fellowship position supervisor must accompany the TTP Learning Plan. The letter must confirm that the Department is willing to accept the trainee into their post, the duration of the proposed appointment and the provisions for supervision and completion of mandatory TTP assessment requirements.
- If the position is at an Accredited Training Site, a letter of support must also be provided by the site Director of Training with regard to ensuring a trainee in the position will not have a detrimental effect on training for the accredited training posts.
- An outline of the activities the trainee intends to complete toward achieving the Training Program Requirements for TTP.

How do I submit my TTP Learning Plan for approval?

- The TTP Learning Plan and accompanying departmental letter(s), should be forwarded to the relevant RTC prior to the August RTC meeting, via the relevant Regional Manager.
- Regional deadlines should be confirmed in advance with the Regional Manager. Approval of the position will be at the discretion of the relevant Regional Training Committee.

Additional information and supporting documents

The TTP Learning Plan is available [here](#).

For further information please contact your AOA Regional Manager or AOA Regional Training Committee Chair.